

# List of Documents Required to Apply for Colleges in Germany

Your ultimate checklist to secure admission in German Universities (UG & PG)

## Essential Document Checklist (For All Applicants)

Start preparing 6 months before your intake

- Valid Passport - Must be valid for the duration of your course
- University Application Form - Filled & signed
- Educational Certificates:
  - 10th & 12th mark sheets (UG)
  - Bachelor's degree & transcripts (PG)
- Language Proficiency Certificate:
  - English: IELTS / TOEFL
  - German: TestDaF / DSH (if course is in German)
- APS Certificate (mandatory for Indian students from 2022)
- Proof of Funds - Blocked account with ~11,208 EUR/year
- Motivation Letter / SOP - Why do you want to study in Germany?
- Recommendation Letters (2 for PG)
- Passport-size Photos - Biometric format
- Health Insurance Certificate (mandatory for visa)
- Updated CV/Resume - Especially for PG or with gaps
- Medical Certificate (if required by university)
- Police Clearance Certificate (if required)

## UG & PG Course-Specific Requirements

Undergraduate (UG):

- Completed 12th Grade with strong academic record (70%+ preferred)
- Passed IIT-JEE Advanced (for technical courses) or Studienkolleg prep year
- German language for most public UG programs
- IELTS 6.0+ for English-taught UG courses
- Age: 17+ at time of application

Postgraduate (PG):

- Recognized Bachelor's Degree (Min 55-65%)
- IELTS 6.5+ / TOEFL iBT 80+ for English-taught courses
- TestDaF/DSH if program is in German
- Work experience preferred for MBA/MIM
- Age: 21+ preferred (no strict limit)
- Gaps: Justified with relevant documents

## **Legal & Government Requirements for Studying in Germany**

- Student Visa (National Visa Type D)
  - Requires admission letter, APS certificate, health insurance, and blocked account
- Residence Permit - Apply after arrival in Germany
- Work Rights: 120 full days or 240 half days per year
- APS Certificate: Mandatory for Indian students for visa processing
- Translated Docs: Must be in German or English
- Hostel/Accommodation: Proof required before visa approval
- No Criminal Record: Required in some cases
- Must show intent to return post-studies

## **Bonus Tip: Apply Early & Keep Extra Copies**

Germany has strict document verification - keep at least 3 sets of attested and translated copies of all required documents.