

List of Documents Required to Apply for Colleges in Poland

Your ultimate checklist to secure admission in Polish Universities (UG & PG)

Essential Document Checklist (For All Applicants)

Start preparing 4-6 months before your intake

- Valid Passport - Must be valid for at least 1 year
- University Application Form - Filled & signed
- Educational Certificates:
 - 10th & 12th mark sheets (UG)
 - Bachelor's degree & transcripts (PG)
- Language Proficiency Test (IELTS / TOEFL / PTE)
- Passport-size Photos - As per Polish visa specs
- Proof of Funds - Bank statement (6 months), Sponsor letter
- Accommodation Proof - Hostel or rental agreement
- Motivation Letter / SOP - Why do you want to study in Poland?
- Recommendation Letters (2 for PG) - From professors/employers
- Updated CV/Resume - Especially for PG or with gaps
- Medical Certificate - Fit to travel/study
- Health Insurance - Must cover your full stay
- Police Clearance Certificate - If required

UG & PG Course-Specific Requirements

Undergraduate (UG):

- Completed 12th Grade (50-60% min)
- IELTS 5.5+ / TOEFL equivalent
- Age: 17+ at time of application
- Max 2-year education gap
- May require entrance test or interview

Postgraduate (PG):

- Bachelor's Degree (Min 55-65%)
- IELTS 6.0+ / TOEFL iBT 79+

- Work experience for MBA/MIM preferred
- Gap accepted up to 5 years with proof
- Age: 21+ recommended (no upper age limit)

Legal & Government Requirements for Studying in Poland

- Student Visa (National Visa Type D)
 - Issued after university admission
 - Proof of accommodation, funds & return intent
- Residence Permit - Apply after arriving in Poland
- Work: Allowed 20 hrs/week during study
- No Criminal Record - May need police certificate
- Hostel Stay: Mandatory for 1st semester in some colleges
- Translated Docs: Must be in English or Polish
- Age: No strict limit, but youth preferred
- Gaps: Must be justified with documents

Bonus Tip: Keep Extra Copies

Always carry 3-4 sets of photocopies and digital scans of all documents. Required at multiple stages by both embassy and university.