

List of Documents Required to Apply for Colleges in Spain

Your ultimate checklist to secure admission in Spanish Universities (UG & PG)

Essential Document Checklist (For All Applicants)

Start preparing 4-6 months before your intake

- Valid Passport - Must be valid for the entire stay
- University Application Form - Completed & signed
- Educational Certificates:
 - 10th & 12th mark sheets (UG)
 - Bachelor's degree & transcripts (PG)
- Language Proficiency Test:
 - English: IELTS / TOEFL
 - Spanish: DELE / SIELE (if course is in Spanish)
- Proof of Funds - Recent bank statements, sponsor letter, or scholarship proof
- Motivation Letter / SOP - Reason for choosing Spain & program
- Recommendation Letters (at least 1-2 for PG)
- CV/Resume - Especially required for PG or if there's a study gap
- Passport-size Photos - Recent and biometric format
- Medical Certificate - Fit to travel/study
- Health Insurance - Must cover full stay in Spain
- Police Clearance Certificate - From local police authorities
- NIE (Foreigner's Identification Number) - Needed for long-term stay

UG & PG Course-Specific Requirements

Undergraduate (UG):

- Completed 12th Grade (min 50-60%)
- IELTS 5.5+ or DELE A2-B1 for Spanish programs
- Age: 17+ at time of application
- Education gap must be explained
- Some public universities may require entrance exams or pre-admission tests

Postgraduate (PG):

- Bachelor's Degree (Min 55-65%)
- IELTS 6.0+ or DELE B2+ for Spanish-taught PG courses
- Age: 21+ preferred (no upper age limit)
- Work experience may be required for MBA/MIM
- Education gap acceptable with justification

Legal & Government Requirements for Studying in Spain

- Student Visa (Type D) - For courses longer than 90 days
 - Requires admission letter, proof of funds, health insurance & clean criminal record
- Residence Card (TIE) - Apply within 30 days after arrival
- NIE Number - Mandatory for bank, housing, etc.
- Work: Allowed up to 20 hours/week with special permission
- Translated Docs: Must be in Spanish or with sworn translation
- Age Limit: Not strict, but proof of study purpose is crucial
- Accommodation Proof: Required for visa application
- Return Ticket/Intent: Must show plan to leave after course completion

Bonus Tip: Always Translate & Apostille Documents

Spanish authorities are very particular about apostille and certified translations. Ensure all certificates and official papers are duly legalized and translated to Spanish if required.